

The Portsmouth Port and Industrial Commission

March 27, 2018

6th Floor Conference Room, City Hall
801 Crawford Street, Portsmouth VA

COMISSIONERS PRESENT:

Edward A. Barham – Chairman
James E. Bento – Vice Chairman
Guy “Rob” Maguire
Ronald R. Peterman
Grant D. Reineberg – Treasurer
James E. Toups
Guy T. Wallace

ALSO PRESENT:

Robert D. Moore – Assistant Secretary
Solomon H. Ashby – City Attorney
Jeffrey S. Miller – Assistant City Attorney
Vincent E. Jones – Deputy City Manager
William E. Moody, Jr. – City Councilman
Anne Seward – Interim CFO
Lisa Blackford – Finance Department
Mario L. Camardella – Business Development Manager
Chris Gullickson – VPA

At 8:02 a.m. Mr. Barham called the meeting to order.

The minutes from the February 27, 2018 meeting were reviewed.

ACTION: On a motion by Mr. Bento and seconded by Mr. Wallace, the Commissioners approved the minutes from the February 27, 2018 meeting as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – yes; Mr. Wallace – yes.

Ms. Blackford presented and reviewed the February 2018 financial statements.

ACTION: On a motion by Mr. Bento and seconded by Mr. Maguire, the Commissioners accepted the unaudited financial statements for February 2018 as presented. **Roll Call Vote:** Mr. Barham – yes; Mr. Bento – yes; Mr. Maguire – yes; Mr. Peterman – yes; Mr. Reineberg – yes; Mr. Toups – yes; Mr. Wallace – yes.

Mr. Reineberg reviewed the proposed FY2019 budget. The ad hoc committee did not anticipate any major changes in the coming year and recommended that the new budget remain the same as the current year budget.

Mr. Toups noted that the Contractual Survey & Appraisal line of \$35,000.00 had been budgeted last year for specific wetlands delineation work, which is now complete. Mr. Barham recommended that the \$35,000 not be included in the FY 2019 budget. The Commissioners will vote on the proposed FY2019 budget at the April meeting.

Mr. Moore reminded the Commissioners that the Portsmouth State of the City address is scheduled for Friday, April 6, 2018 at the Renaissance Hotel. The PPIC purchased a table, which has 10 seats. The Commissioners were asked to recommend businesses they would like to invite to the event and RSVP their own attendance.

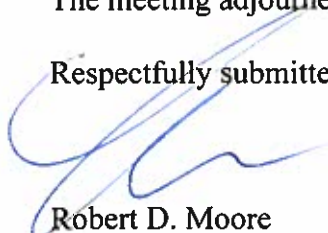
Mr. Joe Hines from the Timmons Group in Richmond provided a presentation entitled, "Are your Sites and Community Prospect Ready?"

Mr. Toups requested that the "White Paper" he prepared be added to the April 24, 2018 meeting agenda.

Mr. Gullickson gave a brief update about things happening at the Virginia Port Authority.

The meeting adjourned at 8:57 a.m.

Respectfully submitted,



Robert D. Moore
Assistant Secretary